



Michigan Local Public Health Accreditation Commission Meeting Minutes –
Approved
March 14th, 2024
Michigan Public Health Institute - Zoom

COMMISSIONERS: Orlando Todd, Tom Matthew, Nicholas Derusha, Adenike Shoyinka, Vaughn Begick, Dana DeBruyn, Joe Coyle, Wayne McCullough, Dan Hale, Jennifer Bonsky, Angulique Outlaw

GUESTS: Laura de la Rambelje, Jessie Jones, Molly Cotant, Adrian Zeh, Maddy Davies, Jessica Nash, Tanya Rule

Meeting convened at 9:32 AM, Co-Chaired by Derusha.

GENERAL ANNOUNCEMENTS – ALL MEMBERS

Dr. Sarah Lyon-Callo is unable to attend today’s meeting. No other announcements were shared.

AGENDA APPROVAL – ALL MEMBERS

McCullough moved to accept the agenda as written. DeBruyn supported. The motion passed unanimously.

MINUTES OF PREVIOUS MEETING – ALL MEMBERS

Matthew requested that the date at the top of the minutes be updated to 2024. Begick moved to accept the minutes from the previous meeting as written with the update requested by Matthew. McCullough supported. The motion passed unanimously.

CYCLE 7 UPDATE – JONES

We are communicating and discussing the resolution of the cycle with the two health departments regarding their CPAs. We will provide an update in the near future.

CYCLE 8 SPREADSHEET

Davies shared that all Site Visits for Cycle 8 Year 1 (Kalamazoo through Mid-Michigan) have been completed, and their reports are included in the reporting provided to the Commission. The City of Detroit is completed, and DHD #2 is going out this week. Barry Eaton has been completed, and their report is in progress. Northwest’s Site Visit is scheduled for next week.

CYCLE 8 COMMISSION REPORT

There have been no updates regarding new emerging themes among the additional health departments.

MEETING NATIONAL STANDARDS: CAPACITY BUILDING

We continue to work with OPIM at MDHHS to bring opportunities for capacity building and technical assistance to local and tribal partners. Information about offerings funded by this work

will be shared with the Commissioners and was also shared with MALPH earlier this week. Anyone with questions about the grants can reach out to Jessie. The project awarded three mini-grants early this year, and Jones shared the focus of each awarded health department's project. So far this fiscal year, four local health departments have applied for technical assistance. The requested topics included consultation on community input methods for Community Health Assessments and preparation for participation in the Quality Improvement supplement for Michigan's Local Public Health Accreditation Program. In February, the project team provided a Train-the-Trainer workshop and will be offering it again in August. This is a virtual training about how to facilitate a group through implementing a quality improvement project. The workshop comprises five sessions and a save the date will go out to all health officers and Accreditation Coordinators in advance. The team continues to work with partners regarding needs that emerge and how we can be responsive to those needs over time. If anyone hears of any needs, please share them with us so we may continue to build capacity.

ACCREDITATION UPDATES:

De La Rambelje mentioned that the Reviewer and Manager meeting was this week, and the theme we are hearing is that local health departments are very prepared for the Site Visits overall. Local health services is still documenting needs identified in the Site Visits and connecting everyone with programming, training, and funding opportunities as they are identified. She highlighted the need to continue to keep in mind the high turnover occurring within local public health and of the resources that are available and continue to help make those connections. Jones mentioned there was a discussion about how Cycle 8 is going so far and how it has been helpful and supportive in building relationships, talking through the tool, and having meaningful conversations. Programs have also mentioned that they believe Cycle 8 will help improve the Accreditation tool for Cycle 9, as well. Overall, they shared this cycle will really help improve the process for future cycles, and they are successfully building relationships with sites. Areas of improvement were related to our processes on the back end/timeline. There were questions about the amount of time it takes to get a report back to the sites. Jones shared the process details are available to everyone on the site, which describes the steps necessary to develop the report. Reviewers mentioned we do need to be aware of the amount of turnover that is still happening and that we will need to continue to share this information as staff changes.

Derusha asked if de la Rambelje found that people are taking advantage of the technical assistance that is provided. Laura mentioned that requests for additional training are being followed up on and developed to meet the needs (e.g., Public Health Nursing 101). MDARD is also identifying opportunities for training that they were conducting while they were at the conference and requests coming out of their Site Visits.

DeBruyn added that EGLE is giving a one-hour presentation at a conference next week specific to Accreditation and MPRs and providing support based on Onsite Wastewater needs they are hearing about at the Site Visits.

OTHER:

None.

Motion for adjournment support by McCullough. Supported by Outlaw. Meeting adjourned at 9:50am by Co-Chair Derusha.