



Michigan Local Public Health Accreditation Commission Meeting Minutes –  
Pending Approval  
June 8, 2023  
Michigan Public Health Institute - Zoom

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**COMMISSIONERS:** Dr. Sarah Lyon-Callo, Nick Derusha, Dr. Wayne McCullough, Dr. Angelique Outlaw, Dan Hale, Vaughn Begick, Dana DeBruyn, Danielle Persky, Jennifer Bonsky, Kim Comerzan, Joe Coyle, Tom Matthew

**GUESTS:** Laura de la Rangelje, Jessie Jones, Jon Gonzalez, Molly Cotant, Adrian Zeh, Jeremy Hoeh, Becky Vought, Dawn McCune, Haley David, Maddy Davies, Jessica Nash

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Meeting convened at 9:35 AM, chaired Chair Lyon-Callo.

**GENERAL ANNOUNCEMENTS – ALL MEMBERS**

Comerzan shared she is retiring in August and will be leaving the Accreditation Commission. Lyon-Callo and the other Commissioners shared their congratulations.

Begick shared that his health department is still working on moving their location and are almost all done with spending their funding they received during the COVID-19 pandemic.

**AGENDA APPROVAL – ALL MEMBERS**

McCullough moved to accept the agenda as written. Matthew supported. The motion passed unanimously.

**MINUTES OF PREVIOUS MEETING – ALL MEMBERS**

DeBruyn moved to accept the Minutes from the previous meeting as written. McCullough supported. The motion passed unanimously.

**UPDATE OF ON-SITE REVIEWS AND CORRECTIVE PLANS OF ACTION STATUS – JESSIE JONES**

Jones provided an overview of the Cycle Spreadsheets/Update of CPA Status for Cycle 7.

Jones shared a Site Visit Summary Report for the Local Health Departments that have completed a Cycle 8 Review.

Mathew shared his thanks to the programs that visited during the Branch-Hillsdale-St. Joseph Community Health Agency Site Visit. Lyon Callo shared her thanks as well to the agency for their work and willingness to be one of the first agencies to undergo the new cycle. Jones noted that Site Visit reports will be finalized 30 days after the last Site Visit day. The Site Visits have been happening regularly and Jones shared her appreciation to all the hard work the program Reviewers are doing to get the reports in. Jones shared a qualitative report of the status of the local health departments that have completed their reviews Kalamazoo County Health & Community Services Department and Branch-Hillsdale-St. Joseph Community Health Agency have completed their reviews. Jones shared similarities and themes between the local health

departments. Overall, the two health departments were able to maintain services at a good level during the COVID-19 pandemic and are now returning to a more normal service delivery. Jones noted that partnerships are strong, and the agencies worked with partners to extend their reach into their communities. The general needs identified between the two agencies included training needs, increase in funding specifically for staffing, and translation services. De La Rambelje noted that for the translation need, the need is for a staff member who is bilingual. De La Rambelje shared that the Powers and Duties program is tracking the list requests and identified needs that local health departments are asking for. Vought shared that she too is tracking the requested needs that MDARD has received from health departments.

Coyle asked if this report will eventually provide more detailed information, specifically in regard to training needs for Communicable Disease. Coyle shared that with the Communicable Disease Program, there may be a misunderstanding with the funding opportunities that are available to the health departments. The program has the ability to support these needs, just need a better understanding of what the needs are. Jones shared that reviewers are making detailed notes about what training needs there are. De La Rambelje said that now is the time to use these funds before they expire. DeBruyn brought up the need for support for staffing and salaries, and is wondering if, at the program level, reviewers need to put these specific details in the review report. Jones responded that yes, providing these details is beneficial.

#### **CORRESPONDENCE – JESSIE JONES**

There are no letters to share due to the Accreditation Pause.

#### **MEETING NATIONAL STANDARDS: CAPACITY BUILDING – JONES**

Jones shared an update on the upcoming Train-the-Trainer workshop occurring in August. Registration is open to local and tribal, along with state staff members as well. The workshop is virtual. There are seven people currently registered and five on the waitlist. This year's Mini Grant program is supporting four local health departments with a \$10,000 grant to support various national accreditation readiness activities. The TA Bank continues to be available. The application is on a rolling basis throughout the year. The focus is to support Local Health Departments with their efforts to meet national standards and Michigan Accreditation standards. There is also an upcoming MINAC meeting, where Local Health Departments gather to discuss issues, provide support, and engage with one another.

#### **ACCREDITATION UPDATES:**

Jones asked the Commissioners what would be helpful to know on the Site Visit Summary Reports for Cycle 8. MPHI does have a Site Visit Evaluation form, and once more data are collected the information will be shared with the Commissioners. Persky shared it would be interesting to have better understanding of how far behind Local Health Departments are to being Accredited in Cycle 9. Jones shared that reviewers are sharing with health department if they would meet the MPRs if Cycle 8 was official. Comerzan shared that Monroe has had conversation with themselves about what will be expected on Cycle 9 and knowing in Cycle 8 what exactly they need to focus on to meet the MPRs in Cycle 9. Jones shared that there have not been common areas for the completed reports for areas that specifically need work in, but MPHI is looking for commonalities and will share any with the Commissioners. Bonsky shared that Food Service has been discussing making sure to identify any topics that we would want to

specifically focus on and provide assistance on, especially if it seems like the agency could possibly run into some future issue. Vought shared that Food Service will also start working on Accreditation trainings in 2024 to help prepare for Cycle 9. Lyon-Callo commented that having the local health department perspective is very important and she thanks the group for their thoughts.

**Federal and State Funding Updates:**

De La Rambelje shared that there is a potential for COVID-19 pandemic funding to be pulled back if the funding has not been disbursed. De La Rambelje is still waiting on the official decision, in writing, from the CDC. Health Officers have reached out, but there is no clear answer currently. She is hopeful that there will be a supplemental funding session to appropriate the CDC funding, along with the COVID immunizations funding, and Immunization DCIS funding, and COVID-19 funding. At this time there are two different versions of the MDHHS budget. At the House, the funding has an additional 14 million. The Senate has 30 million additional dollars. The who need to be reconciled and the house fiscal agency shared that the 14 million will be able to get to the 50/50 house share.

**State Sanitary Code:**

De La Rambelje shared that the new draft for the State Sanitary Code mentions Accreditation in the draft. This is the first time Accreditation was included in the State Sanitary Code which is an anomaly. De La Rambelje anticipates that Accreditation will be struck from the Code. The State Sanitary Code draft should be available by the end of the summer. DeBruyn agrees that Accreditation will most likely be taken out. Lyon-Callo shared that the conversation with Representative Scaggs went very well, and she thanked De La Rambelje for her work on this.

Motion to adjourn the meeting by McCullough, seconded by Persky. Motion passed.

Meeting adjourned at 10:24 am by Lyon-Callo.