



Michigan Local Public Health Accreditation Commission Meeting Minutes –  
Approved  
January 9, 2023  
Michigan Public Health Institute - Zoom

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**COMMISSIONERS:** Dr. Sara Lyon Callo, Nick Derusha, Orlando Todd, Dr. Wayne McCullough, Tom Matthew, Dr. Angelique Outlaw, Dan Hale, Vaughn Begick, Joe Coyle, Dana DeBruyn, Lisa Stefanovsky

**GUESTS:** Laura de la Rambelje, Jessie Jones, Jon Gonzalez, Molly Cotant, Jennifer Schuette, Adrian Zeh, Jessica Nash

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Meeting convened at 9:30 AM, chaired by Co-Chair Nick Derusha.

**GENERAL ANNOUNCEMENTS – ALL MEMBERS**

Derusha shared that Accreditation Commission Meetings will be more routine as they were pre COVID-19 moving forward. Derusha also shared the MDHHS Local Health Services and MPH is hosting two upcoming Accreditation Cycle 8 Kick Off Meetings. The first being held later today for local health departments and the second next week for state programs.

**AGENDA APPROVAL – ALL MEMBERS**

Hale moved to accept the agenda as written. McCullough supported. The motion passed unanimously.

**MINUTES OF PREVIOUS MEETING – ALL MEMBERS**

Begick moved to accept the Minutes from the previous meeting as written. DeBruyn supported. The motion passed unanimously.

**UPDATE OF ON-SITE REVIEWS AND CORRECTIVE PLANS OF ACTION STATUS – JESSIE JONES**

Jones provided an overview of the Cycle Spreadsheets/Update of CPA Status.

Genesee County Health Department– February 2020

- 5 missed indicators in Family Planning – CPAs fully implemented
- Did not participate in QIS
- One repeat Missed Indicators between Cycles 6 & 7—Family Planning 11.5

Motion Stefanovsky: Recommendation for Accreditation, McCullough support, motion passed unanimously.

**CORRESPONDENCE – JESSIE JONES**

There are no letters to share due to the Accreditation Pause.

**MEETING NATIONAL STANDARDS: CAPACITY BUILDING – JONES**

Jones shared there are a several activities occurring now or coming up soon. The Mini Grant request for proposals went out in December 2022. This goal of this funding opportunity is to

support local and tribal health agencies to participate in state and national accreditation readiness activities. Each year there are three awards at \$10,000. The funding can go towards state and national accreditation required plans such as community health assessments and strategic plans, and other activities in alignment with Accreditation standards. Eligible applicants must demonstrate there is a need for their agency in one of listed categories on the application. Applications are due at the end of January. The project period runs from March to August of this year.

Jones shared that Quality Improvement Train the Trainer is coming up in February. There will be five sessions occurring on Tuesday and Thursdays. This workshop is open to local, tribal, and state staff. Registration is opening soon for this workshop.

Jones shared that the Technical Assistance (TA) bank is still ongoing. MPHI provides targeted technical assistance virtually to local and tribal public health agencies at no cost. To request assistance, agencies can apply through MPHI's website. Jones shared the link to register in the Zoom chat.

#### **ACCREDITATION UPDATES:**

De la Rambelje shared with the group that Accreditation Cycle 8 has officially begun and visits will begin in April. The emphasis for Cycle 8 will be technical assistance and training to local health departments. Cycle 8 will be used as a needs assessment to gauge what the health departments need support with and address these needs. The goal is to work with programs to identify challenges or consistent issues within health departments and offer trainings. Work to improve knowledge, communication, and guidance documents to support local health departments. De la Rambelje shared that the upcoming Accreditation kickoff meeting's intent is to get everyone, local health departments and program reviewers, to be on the right track for Cycle 8. De la Rambelje acknowledged that there will be indicator changes for Cycle 9 and Cycle 8 will offer the opportunity to collect the information on changes and bring these changes statewide. Additionally, MPHI will be providing an additional training in the following month centered around Accreditation 101. De la Rambelje also shared that there will be a reviewers and managers meeting coming up in March to get programs ready for site visits. Jones shared that MPHI and LHS are committed to having opportunities for feedback throughout the cycle, as well as feedback and training to help Michigan's public health system as a whole.

#### **NEW BUSINESS – GOOD OF THE ORDER**

Derusha shared that this meeting is shorter than others and once Cycle 8 gets started they will become longer with conversations focused on Accreditation of local health departments, technical assistance, training and looking at standards and identifying needed changes.

Begick shared that Bay County Health Department is using a portion of their grant funding to move their health department's office location. He shared that moving forward they would also like to have DHHS from Bay County and other health related entities in the same area as the health department. Stefanovsky shared that in Ottawa County there is a new board with a different view of public health and the role of a public health department. She shared that she would like there to be continuity across the state when it comes to excellence in public health and this Accreditation Commission is all about. Each health department should have a Health Officer and Medical Director and that those qualifications are reviewed by the state. The Ottawa

board came in and appointed a new health officer that Stefanovsky does not think meets the qualifications of a health officer. Stefanovsky asked how the Accreditation Commission can make recommendations to the state about the screening process that should include how a person's personal value system aligns with the tenants of good public health for the state of Michigan. De la Rambelje shared that nothing has happened yet in Ottawa and the previous health officer still remains in position. Hale asked if there is a process to integrate and educate incoming commission members across the state? Stefanovsky said this is left up to local health departments. Derusha confirms this is true and each health agency provides their own educational training to their commission. Jones shared that Michigan Public Health Training Center offers a training for new health board commissioners and Jones shared that there is an upcoming workforce development meeting this afternoon and she will bring this topic up with the group. Begick also shared that he is on the Board of Michigan Association Counties, and they also offer new commissioner trainings through MSU extension each year.

Motion to adjourn the meeting by McCullough, seconded by Stefanovsky. Motion passed.

Meeting adjourned at 10:04 am by Derusha.