



Michigan Local Public Health Accreditation Commission Meeting Minutes –
Final - March 14, 2019
Michigan Public Health Institute - Interactive Learning Center

COMMISSIONERS: Dan Hale, Sean Dunleavy, Dana DeBruyn, Sarah Lyon-Callo, Marcus Cheatham

Phone - Bill Ridella, Betty Kellenberger, Vaughn Begick, Lisa Stefanovsky, Nick Derusha

GUESTS: Jessie Jones, Kristy Medes, Brittney Spitzley, Erin Edgerton, Rachel Melody, Orlando Todd, Katie Macomber, Kris Dorcy

REGRETS: Michael Rip, Karen McMaster

Meeting convened at 9:30 AM, chaired by Marcus Cheatham.

GENERAL ANNOUNCEMENTS – ALL MEMBERS

Todd shared that Karen MacMaster will be retiring at the end of this month.

AGENDA APPROVAL – ALL MEMBERS

Dunleavy moved to accept the agenda as written. DeBruyn supported. The motion passed unanimously.

MINUTES OF PREVIOUS MEETING – ALL MEMBERS

Lyon-Callo moved to accept the minutes from the previous meeting as written. Hale supported. The motion passed unanimously.

UPDATE OF ON-SITE REVIEWS AND CORRECTIVE PLANS OF ACTION STATUS – JESSIE JONES

Jones provided an overview of the Cycle Spreadsheets/Update of CPA Status.

Public Health Delta & Menominee Counties – April 23, 2018

- 1 missed indicator – CPA fully implemented
- Did not participate in QIS
- No repeat Missed Indicators Cycles 6 & 7
- Motion Dunleavy: Recommendation for Accreditation, Hale support, motion passed zero opposed

Chippewa County Health Department – May 7, 2018

- 16 missed indicators – CPAs fully implemented
- Did not participate in QIS
- 1 repeat Missed Indicators Cycle 6 & 7 - CSHCS 3.2

- Motion Lyon-Callo: Recommendation for Accreditation, Ridella support, motion passed zero opposed

Lapeer County Health Department – March 19, 2018

- 5 missed indicators – CPA fully implemented
- Did not participate in QIS
- No repeat Missed Indicators Cycle 6 & 7
- Motion Lyon-Callo: Recommendation for Accreditation, Kellenberger support, motion passed zero opposed

Ottawa County Department of Public Health – May 21, 2018

- 1 missed indicator – CPA fully implemented
- Participated in QIS - met 9/9
- No repeat Missed Indicators Cycle 6 & 7
- Motion Dunleavy: Recommendation for Accreditation with Commendation, Lyon-Callo support, motion passed zero opposed, Stefanovsky abstained

Bay County Health Department – December 3, 2018 –

- 4 missed indicators – CPA fully implemented
- Participated in QIS – met 9/9
- No repeat Missed Indicators Cycle 6 & 7
- Motion Lyon-Callo: Recommendation for Accreditation, Dunleavy support, motion passed zero opposed

Other LHD On-Site Review Updates – the following LHDs have had their On-Site Review and are in the process of completing their CPAs.

Mid-Michigan District Health Department – February 4, 2019

- 3 missed indicators
- Working through CPAs
- Did not participate QIS
- One repeat missed indicator – Family Planning 9.1

CORRESPONDENCE – JESSIE JONES

Full Accreditation Notification Letters were included in the meeting binder for health departments that were recommended for Accreditation at the previous meeting:

- Marquette County Health Department
- Public Health – Muskegon County
- Huron County Health Department

COMMITTEE REPORTS – JESSIE JONES

Accreditation Data Reports – Jones presented each report behind Tab 4 in the meeting materials, including the Frequently Missed Indicators Report and QIS Summary.

Frequently Missed Indicators: Jones asked if there were any questions. Hale asked about Onsite Wastewater, DeBruyn commented that she asked her Reviewers about the issue with Indicator 4.1. She said it could be when initial contact happens and then follow up documentation was not made in the file.

PHAC UPDATES

Todd shared the report for Essential Local Public Health Services - Funding Formula Report and how it was changed to remove language regarding 50/50 cost share. Two reports were shared, including a draft dated 02/01 and a second draft dated 02/08.

Derusha shared that he reviewed Director Gordon's presentation and didn't see anything about the formula. Derusha inquired as to whether the Director is on board or waiting for feedback/action from the legislature. Todd shared that the Director does know that local public health is underfunded, he is in support, but may have not mentioned in presentation. Cheatham commented that this is a significant development, Todd agreed.

Derusha shared his experiences of getting by wearing dual hats as a Health Officer and Environmental Health Director, and how they are going without a critical position at his LHD. Todd reminds all that being Accredited means that LHDs are meeting the Minimum Program Requirements (MPRs). Macomber shared that it might be interesting to hear from LHDs that receive a little extra and have a billing infrastructure. Ridella wants to look into going further than the MPRs, like addressing more emerging issues (opioid, infant health, etc.) and travel was mentioned - it's in the factors to consider (page 12).

DeBruyn asked about the extra 10 million funds, Todd shared that they are looking into it right now. Dunleavy shared that they presented to MALPH and he will share the Principles of Collaboration document with the Accreditation Commission. Marcus suggested taking note of what we are doing better and why (is it infrastructure?).

ACCREDITATION QUALITY IMPROVEMENT INITIATIVE (AQII) UPDATE – MELODY / JONES

Melody shared that the AQII Committee did not have a meeting in February but rescheduled for March. We will update members on getting ready for the Pilot.

Jones shared an update on the AQII Pilot Evaluation. MPHI has invited all local health departments that are at least two months out from their Accreditation Review, and will select three to four, with input from Local Health Services, that best represent diverse perspectives from those that respond that they would like to participate. MPHI is also preparing cost/time tracking tools to understand what it takes to prepare for this section of the Reviews, and will be onsite for observations during the Review at Pilot sites. MPHI staff will be available by phone for TA during reviews that they do not attend in person for observation. Following the reviews, MPHI will follow up with local health department staff and reviewers to get their perspectives and feedback. MPHI is also working to train reviewers who will be conducting the pilot reviews, including having them view a 20-minute introductory QI Video, and a face-to-face training for to go over the draft Indicators in more depth and conducting a mock review.

MEETING NATIONAL STANDARDS: CAPACITY BUILDING – MELODY

Melody shared an update on the National PHAB landscape, 224 Accredited public health departments including: 1 (Florida) is a centralized HD, 209 local public health departments, 33 State Health Departments and 2 Tribal Health Departments. About 73% of the US population is covered by PHAB Accredited health department.

Updates on what OPIM is doing to support PHAB accreditation included:

Mini-grants awarded to:

- Health Department of Northwest Michigan – Performance Management with Northern Michigan Public Health Alliance
- District Health Department #10 – Workforce development needs and plan with Northern Michigan Public Health Alliance
- Oakland County Health Division – health equity and competency training in response to gaps identified in their workforce development assessment

Additionally, MPHI staff are providing assistance through the Technical Assistance Bank of Hours. Current assistance topics include:

- Web based Training – Core Competencies for Public Health
- Providing feedback on Performance Management Systems
- Providing feedback on workforce development planning

The next MI-NAC call is happening on March 19th - peer network for Health Departments to share tips, lessons learned and other resources. Cheatham asked to what extent Quality Improvement is being used across the State. Melody shared that there are a lot of LHDs who have really built this capacity. Jones shared that hasn't been a decrease in interest to attend QI training. Melody shared that a survey is coming out to collect LHD's interested topic areas.

Marcus asked about MDHHS participation in PHAB accreditation. Macomber shared that the department is committed to start the State Health Assessment in October. Additionally PHA is looking into what workgroups are going to end, so their time can be spent in different capacities. Lyon-Callo shared that there are items out there that they used for other things that they can use (ex: Title V Needs Assessment), and ask whether the 33 state health departments that are PHAB accredited are structured like MDHHS. Melody shared that PHA will do most of it but there will be some components where they will need to pull in MDHHS (HR, Etc.)

NEW BUSINESS – GOOD OF THE ORDER

Other Items – New Business

Request from Dickinson-Iron Health Department – shared as an informational item. MDHHS is awaiting a request for a change of date for the agency's On-Site Review. Todd mentioned he would have Jon Gonzales get with the Health Officer and we will have it for the Commission next time we meet. MPHI will follow up with state programs to see if reviewers can accommodate.

Lyon-Callo – mentioned that Dr. Jeffery Duncan will be starting as a vital records registrar in Michigan, taking over after the retirement of G. Copeland.

Jones – The next Commission meeting is Thursday, June 13, 2019 from 9:30 a.m. to 11:30 a.m.

Motion to adjourn the meeting by Dunleavy, seconded by Lyon-Callo. Motion passed.

Meeting adjourned at 10:34 am by Marcus Cheatham