



Michigan Local Public Health Accreditation Commission Meeting Minutes –
Approved September 17, 2018
June 14, 2018
Michigan Public Health Institute - Interactive Learning Center

COMMISSIONERS: Sue Moran, Betty Kellenberger, Kevin Besev, Dana DeBruyn, Lynette Biery, Bruce Bragg, Dan Hale, **Conference Line:** Marcus Cheatham, Nick Derusha, Bill Ridella, Lisa Stefanovsky,

GUESTS: Sean Dunleavy, Debra Tews, Rachel Melody, Orlando Todd, Jessie Jones, Erin Madden, Brittney Spitzley, Kristy Medes, Laura de la Rangelje

REGRETS: Vaughn Begick, Sarah Lyon-Callo, Michael Rip

Meeting convened at 9:30 AM, chaired by Sue Moran.

GENERAL ANNOUNCEMENTS – ALL MEMBERS

Moran shared that the fiscal year 19 budget is on its way to the governor, which includes an increase in requested amount for local public health to cover emerging issues.

Todd discussed that Cross Jurisdictional sharing grants will be expanding for the next fiscal year to encompass more local health departments. Local Health Services is awaiting their award letter from CDC.

Biery gave an update on the Maternal Infant Health Improvement Plan (MIHIP) which will replace the current Infant Mortality plan. They are conducting town halls around the state. Will finalize plan and post to the MDHHS website.

Todd shared that local health services is finalizing plans for the Public Health Law 201 Trainings, and invited Accreditation Commission members to attend a Regional Training or join the State staff, at the Library.

Stefanovsky noted that the governor-appointed Lead Commission is meeting to provide feedback on the comprehensive plan, which has been posted on the MDHHS website. There will be funding attached to that to help communities mitigate Lead concerns. Moran noted that Dr. Eden Well continues to lead the Childhood Lead Exposure Elimination Committee (CLEEC). Ridella shared that the MDHHS website has more information for future events for CLEEC

AGENDA APPROVAL – ALL MEMBERS

Cheatham moved to accept the agenda as written. Hale supported. The motion passed unanimously.

MINUTES OF PREVIOUS MEETING – ALL MEMBERS

Kellenberger moved to accept the minutes from the previous meeting as written. Hale supported. The motion passed unanimously.

UPDATE OF ON-SITE REVIEWS AND CORRECTIVE PLANS OF ACTION STATUS – JESSIE JONES

Jones provided an overview of the Cycle Spreadsheets/Update of CPA Status.

Cycle 6 Schedule - last Health Department (Genesee) for Cycle 6 is up for recommendation for accreditation. This spreadsheet will not be included in the meeting binders following this meeting.

Jones also provided an overview of the Cycle 7 spreadsheet.

Jones presented the following local health departments to the Commission for recommendation for Accredited status.

Genesee County Health Department – Cycle 6 Review occurred in December 2017

- 7 missed Indicators - 1 Communicable Disease, 2 Onsite Wastewater, 4 Family Planning
- CPA fully implemented for all 7 missed Indicators
- Did not participate in QIS
- 1 repeat indicator OSW 2.1
- Moran – there were 4 new indicators for Family Planning, not repeat indicator?
- Jones, no repeat missed indicators from last cycle in Family Planning
- Moran - discussion on Genesee – none from the Commission
- Moran asked for a motion to recommend Genesee Health Department for Accreditation
- Motion Cheatam, Ridella support, motion passed zero opposed.

Branch Hillsdale St. Joseph Community Health Agency - Cycle 7 Review occurred in March 2018

- No missed indicators
- Participated in QIS, met 9 of 9
- Have not missed an indicator for 3 cycles
- Jones – Branch-Hillsdale-St. Joseph is ready to be recommended for BHSJ for Accreditation with Commendation
- Motion Hale, Bragg support, motion passed zero opposed

Sharing information – these LHDs have had their On-Site Review, and are in the process of completing their CPAs.

Marquette County Health Department –

- Cycle 7 – On-Site Review occurred in March 2018
- 7 Missed Indicators, 1 – Immunizations, 5 Family Planning, 1 CSHCS
- CPAs fully implemented – Immunizations, CSHCS
- Still in progress – 5 Family Planning

- Did not participate in Quality Improvement Supplement
- Zero repeat missed indicators

The Commission discussed concerns related to the number of Family Planning indicators missed and how the health department has historically performed for this program. The Commission requested that Biery provide additional information from the state Family Planning program at the next meeting.

Lapeer County Health Department –

- Cycle 7 On-Site Review occurred in March 2018
- 5 Missed Indicators: 1 – Food Service, 4 – Onsite Wastewater (OSW)
- CPAs – OSW CPAs have been submitted and are awaiting response from the Reviewer
- Did not participate in Quality Improvement Supplement
- Zero repeat missed indicators

Public Health - Delta & Menominee Counties –

- Cycle 7 – April 23, 2018
- 1 Missed Indicators, 1 – Food Service,
- CPAs – Food Service and is awaiting response from the Reviewer
- Did not participate in Quality Improvement Supplement
- Zero missed repeat indicators

Chippewa County Health Department–

- Cycle 7 On-Site Review occurred in May 2016
- 16 Missed Indicators: 2 – Food Service, 1 – Immunization, 5 – Family Planning, 6 – BCCCNP, 2 CSHCS
- CPAs are not yet due
- Did not participate in Quality Improvement Supplement
- One repeat indicators – CSHCS 3.2

The Commission discussed several difficulties faced by the health department, such as staff turnover and retirement; county commission governing structure, county commission abolished the board of health, and other changes. Todd shared that Local Health Services had interacted with their Board of Commissioners in support of the health department and to ensure rules were being followed. Todd also noted that several programs had provided technical assistance in advance of the On-Site Review.

CORRESPONDENCE

Full Accreditation Notification Letters were included in the meeting binder for health departments that were recommended for Accreditation at the previous meeting.

COMMITTEE REPORTS

Accreditation Data Reports

- Frequently Missed indicator's report included Family Planning 8.1, 11.2, Food Services 16 and CSHCS 3.2. Commissioners requested additional information from Biery at the next Commission meeting regarding why the two Family Planning indicators were frequently missed
- Quality Improvement Supplement (QIS) Report
 - Only 1 LHD had participated to date
 - MPHI has implemented a new process, put in place if a health department says they are not doing the QIS supplement, Jones reaches out to them to have a discussion about the QIS and its requirements, and to encourage participation.
 - 2 local health departments reported wanting technical assistance on their work related to the QIS in response to this communication.
- Review Evaluations – Cycle 7 – Jones presented results to date
 - Commissioners requested information about efforts to increase the response rate to the review evaluation. At the Reviewer and Managers meeting in 2017, Reviewers were asked to include a request for health department programs to complete the review evaluation. The HIV/AIDS reviewer has implemented a good response rate, following up with the LHD a week later to provide items she needs, and to remind them about the review survey.

Hale asked whether LHDs have an opportunity to provide feedback on the revised standards that we are asking of them. Jones shared that local health departments participate in the Standards Review Committee process, which occurs approximately one year prior to the start of the new cycle. Additionally, revised MPRs and indicators were shared with the Michigan Association for Local Public Health (MALPH) for Health Officers from across the state to provide feedback. Derusha indicated that Health Officers shared the revised indicators with program staff during the Standards Review process to gather feedback to the proposed MPRs and Indicators.

Accreditation Quality Improvement Initiative (AQII) – Tews

Tews presented slides and information on the Accreditation Quality Improvement Initiative.

Accreditation Commission will receive final Draft MPRs and Indicators produced through this process in January 2019.

Ridella shared thanks to Tews, MPHI support, and participating public health system AQII members. The group is working to create MPRs and Indicators that are realistic and flexible, but bring LHDs out of their comfort zone, to stretch to the language in National Standards, measureable outcomes of convening and partnership. Next Steps – Jon Gonzalez and others are moving towards drafting the MPR/Indicators for the Sub-group to look at during the next meeting.

Moran shared appreciation for the comprehensive approach to blending the PH 3.0 and PHAB standards, and the leadership Tews and Angelique Joynes have provided for this work. Commissioners and guests participated in additional conversation regarding AQII.

Capacity Building to Meet National Standards – Melody

Melody shared updates on the capacity-building support that occurs through the Office of Performance Improvement and Management (OPIM) at MDHHS, including Accreditation Readiness Mini-Grants, the Technical Assistance Bank of Hours, and the upcoming Quality Improvement Train-the-Trainer Workshop.

Melody also shared that she, Jones, Anne Barna from Barry-Eaton District Health Department and Courtney Davis from Berrien County Health Department presented at the NNPHI Open Forum for Quality Improvement and Innovation in Public Health regarding how five Michigan LHDs have taken what they learned at the Train-the-Trainer and mini-grant funding to spread quality improvement capacity within their agencies.

The Office of Performance Improvement and Management at MDHHS also coordinates the Michigan Network for Accreditation Coordinators (MI-NAC), a collaborative, peer sharing network for Michigan's LHDs and Tribes to share ideas and resources to advance quality improvement, performance management, and PHAB accreditation readiness. The next MI-NAC call will be held on June 21st from 2-3pm.

Finally, Melody shared that OPIM and MPHI are planning again to provide a pre-session to the Michigan Premier Public Health Conference. This session will provide an overview of quality improvement, performance management, and workforce development, and how these efforts align.

NEW BUSINESS – GOOD OF THE ORDER

Jones – The next meeting is Monday, September 17, from 9:30-11:30am

Other Items – New Business

- None to discuss65057

Motion to adjourn the meeting by Kellenberger. Hale seconded. Motion passed.

Meeting adjourned at 11:07 am