



Michigan Local Public Health Accreditation Commission Meeting Minutes –
Approved 06.14.2018
March 8, 2018
Conference Call/Michigan Public Health Institute - Building 6 White Pine
Conference Room

COMMISSIONERS: (Dialed In) Sue Moran, Marcus Cheatham, Nick Derusha, Bill Ridella, Vaughn Begick, Kevin Besey, Dana DeBruyn, Lynette Biery, Sarah Lyon-Callo, Michael Rip, Bruce Bragg, Dan Hale, (In person) Betty Kellenberger

GUESTS: (Dialed In) Rachel Melody, Orlando Todd (In person) Jessie Jones, Brittney Spitzley, Erin Madden, Kristy Medes

Meeting convened at 9:33 AM, chaired by Sue Moran.

GENERAL ANNOUNCEMENTS – ALL MEMBERS

Moran - Budget season is underway at the State of Michigan (SOM). Population Health Admin budget 4.1 million for local health departments (LHDs) to support emerging health threats (such as; opioid crisis, Hepatitis A, mosquitos).

Over 700 cases of Hepatitis A have been reported. It is still not over or plateauing. We are seeing where different locations are being effective. Good job to LHDs for their work in response to the outbreak.

AGENDA APPROVAL – ALL MEMBERS

The agenda was accepted. Cheatham motioned, Callo supported, motion carried unanimously.

ORGANIZATIONAL ITEM – ALL MEMBERS

MINUTES OF PREVIOUS MEETING – ALL MEMBERS

The minutes were accepted; Ridella motioned, Hale supported. The motion carried with no corrections.

UPDATE OF ON-SITE REVIEWS AND CORRECTIVE PLANS OF ACTION STATUS – JESSIE JONES

Jones presented the following local health departments to the Commission for Accreditation Recommendations:

Cycle 6 – two counties for Cycle 6 are not yet accredited – Ingham which is up for Accreditation today, Genesee which still has CPAs they are working through.

Cycle 7 – Kalamazoo (complete), Branch Hillsdale St. Joe are finishing their On-Site Review this week.

For this conference call meeting, a voting sheet for the LHDs arrived via email and voting was concluded today.

Ingham County – On-Site Review was the week of March 6, 2017

- 7 missed indicators, Family Planning (FP)
- CPAs fully implemented
- 1 repeat indicator – FP 11.6
- Motion from Cheatham, support by Ridella to recommend for Accreditation with Commendation. Voting was unanimous, via online vote. Motion passed.

Kalamazoo County Health and Human Services Department

- 0 missed indicators
- Did not participate in quality improvement supplement (QIS)
- No repeat missed indicators
- Motion from Ridella, support by Callo to recommend for Accreditation. Voting was unanimous, via online vote. Motion passed.

Discussion took place on why Kalamazoo and Ingham did not participate in the QIS. Jones described that Ingham County used technical assistance (TA) for the QIS, but they did not fully participate. Kalamazoo choose not to participate, and has not participated during the past three cycles.

CORRESPONDENCE

Full Accreditation Notification Letters (Tab 3)

The letters are being re-signed for Wayne and Saginaw; they will be available for the next commission meeting in June.

COMMITTEE REPORTS

Accreditation Data Reports (Tab 4)

No cumulative supplement report – Kalamazoo was the first LHD to have a Site Visit for Cycle 7, and their Evaluations are not due until 04/11/2018.

Cumulative evaluation data report for Cycle 6 (all three years).

Individual Program data has been distributed to all participating programs and a full report is included for the Commission.

ACCREDITATION QUALITY IMPROVEMENT INITIATIVE (AQII) (TODD)

- AQII met on February 22, 2018.

- Discussion about volunteers on this initiative, appreciation was expressed for their time and commitment to this initiative.
- Comment – Derusha discussed the need for funding/resources that will be needed to implement the new/updated MPRs. He also mentioned that we need to move away from “box checking” MPRs and can be pared back to focus on the Quality Improvement. Hale, seconds the comment, moving away from “box checking” MPRs and that improvement/outcomes will be the focus of this effort. Moran will look to the AQII to take a closer look and deeper dive, recommendations for the funding needs to bring these changes forward.

Orlando Todd will be moving temporarily as the Director of Wellness, replacing Karen McMaster. He will still oversee Office of Local Health Services, Debra Tews will step in as co-leader for AQII, as well, and Laura de la Rambelje within Local Health Services, will be taking on more responsibility to help during this time.

MEETING NATIONAL STANDARDS: CAPACITY BUILDING (MELODY)

Accreditation Readiness Mini-Grants

- The mini-grant program provides funding to LHDs and Tribal public health agencies to advance quality improvement, performance management, and accreditation readiness activities.
- The three mini-grant awardees for FY18 are Berrien County Health Department, Ionia County Health Department, and the Health Department of Northwest Michigan.
- Mini-grant awardees will work to complete accreditation readiness activities that include a strategic plan, a branding strategy, and an organizational self-assessment against the PHAB standards.
- The project period will run through August 31th 2018 and per usual we’ll provide an update at this meeting on project activities and the progress being made toward building QI, PM, and accreditation readiness in the selected agencies.

Technical Assistance (TA) Bank of Hours

- TA applications were recently sent out and MPH and OPIM will continue to deliver TA through August.
- In the past, OPIM and MPH have provided TA in the areas of developing a QI plan, developing a workforce development plan, reviewing and providing recommendations on a performance management system, providing QI, PM, and accreditation preparation resources, and preparing for a PHAB site visit among other things.
- The TA bank also helps LHDs prepare for Michigan’s quality improvement supplement.

Michigan Network for Accreditation Coordinators

- MI-NAC is a collaborative, peer sharing network for Michigan’s LHDs and Tribes to share ideas and resources to advance quality improvement, performance management, and PHAB accreditation readiness.

- The next MI-NAC call will be held on March 20th from 2-3pm and Whitney Litzner and Maria Swiatkowski will lead the discussion on Workforce Development.

NEW BUSINESS – GOOD OF THE ORDER

Callo – 30/45 LHD agreements are signed and are beginning the process to gain access to the Michigan Disease Surveillance System (MDSS), so they can share data between counties. Cheatham added that some Health Departments are asking their legal department to look through this information. Further notation, this is the same language for LHDs to share comprehensive information via MICR.

OPEN DISCUSSION/ANNOUNCEMENT

Moran – motion to adjourn, Hale moved, Ridella supported, motion carried. Meeting concluded at 10:05am.

Next meeting – Thursday, June 14, 2018 from 9:30am to 11:30am at MPHI.