



Michigan Local Public Health Accreditation Commission Meeting Minutes –
Pending Approval
June 9, 2016
Interactive Learning Center – Michigan Public Health Institute

INTRODUCTIONS/TELECONFERENCE ROLL CALL

COMMISSION: Bruce Bragg, Kathy Forsley (dialed in), Dan Hale (dialed in), Betty Kellenberger, Evelyn Kolbe (dialed in), Carrie Monosmith, Susan Moran (Chair), Mike Mortimore, and Lisa Stefanovsky (dialed in)

GUESTS: Erik Buczkowski, Jessie Jones, Rachel Melody, Hannah Scott, Debra Tews, and Orlando Todd

Meeting convened at 9:34 AM.

Moran called the meeting to order and asked the Commission to move forward with those health departments that are up for recommendation for Accreditation due to scheduling constraints of voting members.

AGENDA APPROVAL – ALL MEMBERS

The Commission reviewed the agenda. Mortimore motioned for approval of the agenda, Bragg supported, and the motion carried unanimously.

MINUTES OF PREVIOUS MEETING – ALL MEMBERS

The Commission reviewed the minutes from the March 2016 meeting. Kellenberger motioned for approval, Bragg supported, and the motion carried unanimously.

ACCREDITATION STATUS RECOMMENDATIONS – JESSIE JONES

Jones first presented an update on Public Health – Muskegon County. The Public Health – Muskegon County On-Site Review occurred in June 2015. The On-Site Review resulted in 12 missed indicators; six in Hearing, five in Vision, and one in Children Special Health Care Services (CSHCS). The CPAs are fully implemented. Public Health – Muskegon County participated in the Quality Improvement Supplement (QIS) and fully met those indicators. Cycles 5 and 6 had no repeat missed indicators between Cycles. Public Health – Muskegon County completed all Accreditation requirements and was recommended for Accreditation. Accreditation with Commendation was not recommended due to more than two missed indicators in included programs. Bragg motioned for approval of Accreditation, Kellenberger supported, and the motion carried unanimously.

Next, Jones presented an update on Mid-Michigan District Health Department. The Mid-Michigan District Health Department On-Site Review occurred in February 2016. The On-Site Review resulted in five missed indicators; four in Family Planning and one in CSHCS. The CPAs are fully implemented. Mid-Michigan District Health Department participated in the QIS and fully met those indicators. Cycles 5 and 6 had no repeat missed indicators between Cycles. Mid-Michigan District Health Department completed all Accreditation requirements and was recommended for Accreditation with Commendation. Kolbe motioned for approval of Accreditation with Commendation, Kellenberger supported, and the motion carried unanimously.

Lastly, Jones presented an update on Barry-Eaton District Health Department. The Barry-Eaton District Health Department On-Site Review occurred in March 2016. The On-Site Review resulted in one missed indicator in Powers and Duties. The CPA is fully implemented. Barry-Eaton District Health Department participated in the QIS and fully met those indicators. Cycles 5 and 6 had one repeat missed indicators between Cycles in Powers and Duties. Barry-Eaton District Health Department completed all Accreditation requirements and was recommended for Accreditation. Kellenberger motioned for approval of Accreditation, Bragg supported, and the motion carried unanimously.

GENERAL ANNOUNCEMENTS – ALL MEMBERS

Moran provided General Announcements. Chief Deputy Director Tim Becker has taken a new position with Hope Network; a successor has not been named at this time. On April 1st a reorganization and consolidation of units of Population Health and Community Services Administration has occurred. CSHCS has moved to Medicaid. The Bureau of Maternal and Family Child Health was dissolved as part of the reorganization, and Immunization and Women, Infants, and Children

(WIC) programs have moved under the Bureau of Health and Wellness. Lastly, the Division of Local Health Services now reports to Moran and there is a now a Bureau of Epidemiology and Population Health. Moran noted there are two open seats on the Commission due to reorganization and individuals will be appointed soon.

Next, Moran mentioned the Accreditation Enhancement Committee. This is an effort to recognize Local Health Departments' (LHDs) enhanced capabilities and capacity. For LHDs that have pursued PHAB accreditation or other enhancement elements, a recognition process is under discussion. In addition, there is a Michigan Department of Environmental Quality (MDEQ), Michigan Department of Agriculture and Rural Development (MDARD), and Michigan Department of Health and Human Services (MDHHS) collaboration where data will be shared between departments; more information on that will be reported during the next Commission meeting. Stefanovsky asked about the data sharing relationship with MDARD, and MDEQ and if that will change the relationship with the LHDs, MDARD, and MDEQ with MDHHS. Moran answered that the departments are currently working through the finer details at this time, but nothing will be changing.

Lastly, Moran reported on current support for Flint recovery efforts. MDHHS is working closely with the Genesee County Health Department. Continued communication and follow-up on blood lead levels are being conducted and will continue.

CYCLE SPREADSHEET/UPDATE OF CORRECTIVE PLAN OF ACTION STATUS – JESSIE JONES

Jones briefly reviewed the Cycle 6 spreadsheet. The LHDs highlighted in grey have been Accredited, LHDs highlighted in blue are ready to be recommended for Accreditation by the Commission, and LHDs highlighted in green are currently working on their Corrective Plans of Action (CPAs). No LHDs are in critical status.

Next, Jones presented an update on Detroit Health Department. The Detroit Health Department On-Site Review occurred in February 2016. The On-Site Review resulted in eight missed indicators; four in Food Service and four in CSHCS. The CPAs are in progress. Detroit Health Department did not participate in QIS. Cycles 6 had one repeat missed indicator from Cycle 5 in Food Service.

Next, Jones presented an update on District Health Department #2. The District Health Department #2 On-Site Review occurred in February 2016. The On-Site Review resulted in three missed indicators; one in Family Planning and two in CSHCS. The CPAs are in progress for CSHCS and fully implemented for Family Planning. District Health Department #2 participated in the QIS and had no missed indicators. There were no repeat missed indicators between Cycles 5 and 6.

Next, Jones presented an update on Health Department of Northwest Michigan. The Health Department of Northwest Michigan On-Site Review occurred in March 2016. The On-Site Review resulted in three missed indicators; two in Food Service and one in Onsite Wastewater Treatment Management. The CPAs are due June 15, 2016. The Health Department of Northwest Michigan participated in the QIS and had no missed indicators. The department had one repeat missed indicator between Cycles 5 and 6 in Food Service.

Lastly, Jones presented an update on Luce-Mackinac-Alger-Schoolcraft District Health Department. The Luce-Mackinac-Alger-Schoolcraft District Health Department On-Site Review occurred in May 2016. The On-Site Review resulted in ten missed indicators: one in Food Service; three in Immunization; four in Family Planning; and two in Children's Special Health Care Services. The CPAs are due July 7, 2016. Luce-Mackinac-Alger-Schoolcraft District Health Department did not participate in QIS. Cycles 5 and 6 had two repeat missed indicators between Cycles in Family Planning.

FULL ACCREDITATION NOTIFICATION LETTERS – JESSIE JONES

Since the last Commission meeting in March 2016, MPHI drafted and sent out the Accreditation Notification Letter for St. Clair County Health Department.

ACCREDITATION DATA REPORTS – JESSIE JONES

The Cycle 6 Missed Indicator by Frequency report provided a list of the indicators most commonly missed by LHDs. To date in Cycle 6, CSHCS has the most frequently missed indicators.

Jones presented the QIS Missed Indicators Report and reported there are 11 LHDs that have participated out of 22 LHDs Reviewed. There are three missed indicators from all of the reviews that have occurred to date: one each for indicators 1.2, 1.3, and 1.5.

Jones next presented the Review Evaluations. Jones commented that one additional Review was completed since the last Commission meeting.

OFFICE OF PERFORMANCE IMPROVEMENT AND MANAGEMENT– DEBRA TEWS

Tews presented on the ways the Michigan Department of Health and Human Services, Office of Performance Improvement and Management helps LHDs and Tribal agencies with Quality Improvement and Performance Management support for meeting national accreditation and building capacity. OPIM currently offers Mini Grants; the Technical Assistance Bank of Hours; the Michigan Network for Accreditation Coordinators (MI NAC); Exploring Tribal Accreditation workgroups; and Train the Trainer.

The Detroit Health Department, Livingston County Health Department, and Berrien County Health Department were the Mini Grant awardees this year. Mini Grant funding supports activities to build capacity for national accreditation, including activities such as conducting strategic planning, developing a performance management system, or conducting a community health assessment.

Nine applications from LHDs were received for the Technical Assistance Bank of Hours this year. All nine applications were accepted. Technical assistance is offered through the end of August and covers support for national accreditation assistance.

The new initiative rolling out this year is MI-NAC. This initiative provides an opportunity for peer support among Michigan's public health performance improvement professionals. LHD and Tribal health department staff can share ideas, challenges, and successes that relate to quality improvement, performance management, and accreditation readiness work. The first official call is June 21, 2016. Ross Pope will share Mid-Michigan's experience developing a performance management system.

Exploring Tribal Accreditation and Train-the-Trainer are two projects that are currently in the planning stages, but set to kick-off soon. Exploring Tribal Accreditation will convene two meetings with Tribal health leaders from Michigan to learn about how the State can support Tribal agencies in meeting national accreditation. Train-the-Trainer is a three-day quality improvement training for interested LHD staff. Train the Trainer provides training to LHD staff regarding methods, tools, and strategies for facilitating quality improvement projects and trainings at their LHD.

Michigan health officers and accreditation coordinators will be receiving a survey titled, "Quality, Performance, and Accreditation: Capacity Building Needs for Local and Tribal Public Health Agencies", starting June 22, 2016. The results of this survey will be used to help deliver training and consultation that meets the needs of Michigan's LHDs and Tribal agencies.

Tews noted that it is important that initiatives are available whether or not participants are preparing for national accreditation. The goal is to build capacity to deliver the ten essential public health services and improve performance and health outcomes in Michigan.

ACCREDITATION ENHANCEMENT COMMITTEE – ORLANDO TODD

Todd mentioned Accreditation Enhancement Committee meeting will be held June 21, 2016.

Todd also mentioned that an "Inter-Agency Group" has met to discuss how public health issues are navigated through departments and elevated when necessary. More information will be discussed during the next meeting, as this is a new group that is being organized.

NEW BUSINESS/OTHER ITEMS – ALL MEMBERS

Moran referenced the Genesee delay from the last Commission meeting regarding the flexibility and timing for Review. Moran added that this delay is under an emergency declaration and special situation and the established process is followed as best we can under these circumstances. Jones noted the Commission to refer to the minutes of the last meeting for items discussed. Moran requested that Jones check with Cheatham from the Commission for any comments to be raised for the next Commission meeting.

Meeting adjourned at 10:31 AM.

Next Commission Meeting is scheduled for January 12, 2017 from 9:30 AM to 11:30 AM at the Michigan Public Health Institute, Interactive Learning Center, 2436 Woodlake Circle, Suite 380, Okemos, MI 48864.