



# Policy 8000\*: Principles Governing Development and Adoption of Minimum Program Requirements

## BACKGROUND

The Michigan Department of Community Health (MDCH) is responsible for establishing minimum standards of scope, quality, and administration for the delivery of required and allowable services as set forth under Michigan's Public Health Code. MDCH assures this through Policy 8000. The purpose of Policy 8000 is to establish the principles governing the development and formal adoption of standards through Minimum Program Requirements (MPRs), MPR Indicators (MPRI), and the MPR Guide (MPRG) for local health services.

## MINIMUM PROGRAM REQUIREMENTS

The MDCH assures standards are met through administration of Michigan's Local Public Health Accreditation Program. The Accreditation Program is based on Minimum Program Requirements (MPRs) which are defined as objective criteria for meeting requirements of law, rule, department policy, or professionally accepted methods or practices. They are used to ensure the quality, availability and effectiveness of services and activities. MPRs list the appropriate legal or other citation detailing the source of derivation (i.e., law, rule, department, program policy, etc.)

MPR Indicators measure compliance with the MPR and detail what is to be accomplished (i.e., indicators relate to the end, not the means to that end). If the source of indicator derivation is different than that cited in the MPR; MDCH shall cite the appropriate source.

## DEVELOPMENT AND ADOPTION

MPRs, Indicators and Guidance materials are adopted by the MDCH through a formal process. Adoption includes input from local health departments and their representative organizations, as well as other expert entities in the field of public health. A Standards Review Committee (SRC), comprising state and local representatives, is assembled annually or as needed to review the MPR materials.

MDCH Public Health Administration, Local Health Services (LHS) oversees and coordinates the process. State representation is appointed by MDCH, including a representative from LHS. Local representation is appointed by Michigan Association for Local Public Health (MALPH).

Each program proposing changes must convene a workgroup or advisory body, with local representation. Once changes are agreed upon, the recommended standards will be forwarded to LHS for SRC review and approval. LHS will distribute approved standards to affected state/local stakeholders.

State public health systems external to MDCH are Food Service Sanitation (Department of Agriculture); and On-site Sewage Treatment Management (Department of Environmental Quality). The Michigan Departments of Agriculture and Environmental Quality each have a similar policy in place for MPR development and adoption.

## TIME LINE

January/February - Each program works with a state/local workgroup to prepare draft of all revisions.

Early March - Each program submits final drafts including funding formula changes to LHS. All program final drafts are presented to the SRC for approval.

April-May - Final package of all proposed changes approved by SRC are sent to MALPH for support and in May to MDCH Director for subsequent approval.

October 1 - Changes are effective the first day of the State of Michigan fiscal year and shared with local health departments through their master contract and the Accreditation Program.

\*Policy 8000 found at [www.michigan.gov/mdch](http://www.michigan.gov/mdch)